

**IMMACULATE HEART OF MARY CATHOLIC SCHOOL
STUDENT AGREEMENT FOR THE USE OF INFORMATION
COMMUNICATION TECHNOLOGY RESOURCES**

March 2017 – March 2018
KINDERGARTEN to GRADE 2



Dear Parents/ Guardians,

At Immaculate Heart of Mary Catholic School, we aim to ensure that all students have access to Information Technology resources and facilities as well as becoming competent and knowledgeable in using them. This equipment includes computers, iPads, digital cameras, the internet, visualisers, Apple TVs and plasma screens.

This agreement outlines the cooperative behaviour that Immaculate Heart expects of every student who uses these school resources.

By signing this agreement:

*the student agrees to abide by the conditions governing the use of the school's IT equipment. If the conditions relating to IT use are broken then the student will incur a consequence to be decided by the class teacher and Principal as per the Positive Behaviour Support – Student Behaviour Process.

*the parent agrees to support the school rules pertaining to the use of IT.

This agreement must be returned for students to continue using any Information Technology resources.

The purpose of asking both students and parents/ guardians to sign this agreement is to ensure that all parties are well aware of the expectations before using the equipment. In the case of a child using technology incorrectly, the agreement can be used as a teaching reference point.

We ask that you go through the following with your Kinder- Grade 2 child:

AGREEMENT

When I am using technology in the classroom I will remember the following:

I will

1. only use the technology during class time or when allowed by a teacher.
2. let my teacher know if something goes wrong or I don't understand something.
3. use all the technology carefully.
4. ask the teacher before I open folders or start new programs.
5. I will only access my own folders and work when using ownCloud or shared apps
6. I will always take care not to change anything that my teacher has set up on the iPads or computers.
7. I understand that I require teacher permission to:
 - a. Change settings on any computer or other ICT device.
 - b. Use DVDs or CDs other than those owned by Immaculate Heart of Mary Catholic School on any school computer.
 - c. Download programs, apps or files.



Rules for the iPad

1. Carry the iPad with two hands:



2. Hold the iPad by the base, not the cover.



3. If you can, sit down while using the iPad. Only stand to take photos and video.

4. No banging, slamming, or hitting the iPad.



5. Share nicely and stop when your turn is over.



AGREEMENT FOR THE USE OF INFORMATION COMMUNICATION TECHNOLOGY RESOURCES

The agreement must be returned for students to continue using information technology resources.

I have read this agreement with an adult. I understand that if the rules are not followed that there may be consequences.

STUDENT'S NAME _____
(Please attempt/ write your own name here)

GRADE _____

DATE _____

FOR PARENTS/GUARDIANS

I have read and understood this agreement and have explained it to my child so that he/she is aware of and understands the conditions of the agreement.

SIGNED _____
(PARENT/GUARDIAN)

NAME _____

DATE _____

