



12 April 2019

Dear Parents and Guardians,

COMPASS - STUDENT MANAGEMENT SYSTEM

As of the first day of Term 2 (Monday 29 April), Immaculate Heart of Mary Catholic School will be using a new online management system to support student records and details. This management system is a Tasmanian Catholic Education initiative that will be rolled out to all Catholic schools in Tasmania over the next two years. Using Compass allows us to access up-to-date and meaningful information about our school and your child's progress. Compass includes many different features, including the ability to monitor your child's attendance, and enter an explanation for absence or lateness.

At Immaculate Heart our school day begins at 8.45am. All teachers will be recording the daily attendance soon after this time. Any child arriving after 8.45am will need to 'Sign In' at the office on their arrival to receive a late pass. The office team will then record their arrival. Late attendance cannot be recorded in the classroom. Therefore, if they do not go to the office for a late pass – it will appear that they haven't arrived to school and will be marked as absent for the day.

If you have any questions regarding this. Please make a time to speak to either Mr McGann or Miss Longey.

We thank you for your support,

Miss Shae Longey
Compass Co-ordinator

Mr Nick McGann
Principal